

International Office

Pädagogische Hochschule Kärnten –
Viktor Frankl Hochschule

University College of Teacher
Education Carinthia (UCTE)

Fact Sheet 2024/25



General Information

The Pädagogische Hochschule Kärnten - Viktor Frankl Hochschule (University College of Teacher Education Carinthia) founded in 2007, is a comprehensive educational center for teachers of all school types in training and further education. It is divided into the following organizational units: primary education, subject-specific science/didactics at secondary level, vocational education, school development, and multilingualism and intercultural education. Moreover, the UCTE is guided by Viktor Frankl's philosophy and makes it fruitful for pedagogy. The focus is on the human being in its physical, psychological, social and spiritual dimensions.

The University College of Teacher Education Carinthia offers for Erasmus+ students an International Study Programme in Education in English language, which includes the following five modules:

- Intercultural Encounter
- Cultural Studies
- Educational Sciences
- Teacher Competencies
- Teaching Practice – primary and secondary school.

For German-speaking Incomings (at least Level B2), there is the possibility to attend also regular courses.

Office for International Affairs

At the beginning of each semester, the International Office offers an Introduction Week to incoming students, which includes:

- Getting to know the facilities of UCTE (access to library, PH Online, institutions, etc.)
- Excursions in and around Klagenfurt (nature and culture)

The International Office invites to several trips, events and get together like theater, cinema, hiking etc. German lessons for beginners and intermediate and conversation lectures in German are offered to incoming Erasmus+ students. Incoming students have the possibility to do a teaching practice in a primary and/ or secondary school.

A Buddy Service aims to make it easier for newly arrived international students to settle into life in Klagenfurt. The buddy is the contact person and accompanies the incoming students in their everyday student life during the entire semester.

Fact sheet 2024 /2025

General Information

Institution	Pädagogische Hochschule Kärnten / Viktor Frankl Hochschule (PHK) University College of Teacher Education Carinthia (UCTE) Hubertusstraße 1 9020 Klagenfurt am Wörthersee Austria Rektor: Prof. Dr. Sven Fislser	
Contact Information	☎ +43 (0) 463 508 508 🌐 https://www.ph-kaernten.ac.at/en/index/ ✉ office@ph-kaernten.ac.at	
Erasmus Code	A KLAGENF02	
OID	E10035612	
International Office	Prof. MMag. Dr. Diana Radmann Head of the International Office ✉ diana.radmann@ph-kaernten.ac.at ☎ +43 463 508 508 224 Prof. Mag. Elke Körner Outgoing students ✉ elke.koerner@ph-kaernten.ac.at Prof. Daniel Kaspurz, MSc. Incoming students; Digitalization ✉ daniel.kaspurz@ph-kaernten.ac.at Oleksii Kozlan, Bed Incoming & outgoing students, staff ✉ oleksii.kozlan@ph-kaernten.ac.at	
	🌐 Website: https://www.ph-kaernten.ac.at/internationales/international-office/	

Academic Year

Beginning of semester	For winter semester: October, 1th Welcome Week: last week before start of winter semester	For summer semester: March, 1th Welcome Week: last week before start of summer semester
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End of semester	For winter semester: January, 31th	For summer semester: June, 30th
Academic Calendar	https://www.ph-kaernten.ac.at/internationales/academic-year/	
Student Nomination deadline	For winter semester: Until May, 15th	For summer semester: Until November, 15th
Student Application deadline	For winter semester: June, 1th	For summer semester: December, 1th
Application Process	<p>➔ Step 1: Nomination Erasmus+ Coordinator sends a Nomination Letter to the Head of the Office for International Affairs.</p> <p>➔ Step 2: Email contact After receiving the nomination, the International Office sends the first e-mail to the incoming student with a request to wait for the final decision.</p> <p>➔ Step 3: Admission After having received the admission to study at PHK the incoming students will be provided with further details concerning the application process via Mobility Online tool: Link for students online application: https://www.ph-kaernten.ac.at/mobility</p> <p>➔ Step 4: Acceptance letter The Acceptance letter will be issued along with further information about accommodation and Welcome week.</p>	
Language Requirements	<p>B1 level of English. B2 level of German required for attendance of regular courses.</p>	
Accommodation	<p>Students should apply for accommodation as soon as their application has been accepted by the International Office of the UCTE. We have no on campus housing. There are several student dorms in Klagenfurt where students can find accommodation: https://www.ph-kaernten.ac.at/internationales/international-office/incoming-students/</p>	
Obligation to register residence Meldezettel	<p>Every citizen in Austria is obliged to register the new address at Meldeamt within three days after arriving to Austria or after a change of residence.</p> <p>Address: Kumpfgasse 20 9010 Klagenfurt am Wörthersee ✉ meldeamt@klagenfurt.at ☎ +43 463 537-4030 Please make an appointment in advance (by phone, email)</p>	

	<p>Required documents for the registration:</p> <ul style="list-style-type: none"> - Fully completed registration form - Passport - Birth certificate <p>More information: https://www.ph-kaernten.ac.at/internationales/international-office/incoming-students/</p>
Registration certificate Anmeldebescheinigung	<p>In order to reside legally more than three months in Austria, students from EU countries need to apply for the so-called "Anmeldebescheinigung" at the Niederlassungsbehörde (Kumpfgasse 20, 9010 Klagenfurt). Students can make an appointment at this number +43 463 537 44 06.</p> <p>More information: https://www.ph-kaernten.ac.at/internationales/international-office/incoming-students/</p>
Visa Requirements	<p>Citizens from non-EU countries (third countries) need a visa for Austria. They must obtain a visa from the Austrian representations in their country of residence. Visas are not issued at border gates.</p> <p>Please note that incoming students are responsible for applying for the visa themselves. The International Office is not involved in the application process. Since visa applications can take several weeks or months to process, please take care of your visa as early as possible.</p>
Insurance <i>EU nationals, Iceland, Liechtenstein, Norway and Switzerland</i>	<p>Students coming from the countries mentioned are entitled to the same public healthcare services as the residents of the country they are visiting. They should apply for the European Health Insurance Card at the local social security or sickness insurance office in their home countries.</p>
<i>Third countries Non EU citizens</i>	<p>Before coming to Austria, citizens from non-EU countries must get private medical insurance covering medical assistance and hospitalization, including repatriation cover that will cover expenses incurred abroad. It is the students' responsibility to check with their Insurance Company at home that they have adequate insurance cover for their full period of study in Austria and to get familiar in advance with policy conditions.</p>

Study Information

Full Time Study	<p>At least 3 credits/month are required for a semester. Students whose German level is B2 or higher can also attend regular courses with local students.</p>
International Study Programme	<p>https://www.ph-kaernten.ac.at/fileadmin/media/internationales/International_Study_Programme_in_Education_2023_v3.pdf</p>

Transcript of records	A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.										
Grading system	<p>We use the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.).</p> <p>Local Grades awarded on a scale of 1-5 (pass mark 4):</p> <table border="1" data-bbox="624 454 1193 680"> <tr> <td>1</td> <td>Very good</td> </tr> <tr> <td>2</td> <td>Good</td> </tr> <tr> <td>3</td> <td>Satisfactory</td> </tr> <tr> <td>4</td> <td>Sufficient</td> </tr> <tr> <td>5</td> <td>No sufficient</td> </tr> </table>	1	Very good	2	Good	3	Satisfactory	4	Sufficient	5	No sufficient
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4	Sufficient										
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Attendance Requirements	Incoming students are required to attend 80 % of classes to complete successfully each course.										
Living Costs	<p><u>Accommodation:</u></p> <p>bed in a shared room: ca. 244-300 EUR/month single room: ca. 362-450 EUR /month</p> <p>Internet: free at the PHK and in dormitories</p> <p><u>Transport:</u></p> <p>bus: monthly ticket for students ca. 30 EUR train: with ÖBB Vorteils card Jugend (19 EUR/year) students up to 26 years get discounts for every purchased train ticket (50% discount on ÖBB standard single tickets)</p> <p><u>Food:</u></p> <p>daily menu at the student cafeteria at the university: ca. 7 € (2 menus a day, one vegetarian) lunch at a restaurant: 10-15 € (daily offer; a la carte 15-20 €) dinner at a restaurant: 15-25 € coffee/beer/soft drink: 3-5 €</p> <p><u>Cinema ticket:</u> 6,50-14 €</p>										