

(Dates subject to change depending on development of COVID-19!)

Institution	Hochschule Ruhr West
Head of Institution/ President	Mrs Prof. Dr.-Ing. Susanne Staude
Postal Address	Postfach 10 07 55 45407 Mülheim an der Ruhr
Visitors' Address	Duisburger Str. 100 45479 Mülheim an der Ruhr
Website - in German - in English	http://www.hochschule-ruhr-west.de/ http://en.hochschule-ruhr-west.de/
Campuses	Mülheim an der Ruhr: Duisburger Straße 100 Bottrop: Lützowstraße 5
International Office	
Head of International Office and Erasmus Institutional Coordinator	Ms. Christiane Hinrichs
Coordinator Incoming Students	Mr. Christian Buhlmann
ERASMUS ID Code	D Mulheim01
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Phone	+49 (0)208 882 54 - 204
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Departmental Coordinators	
Faculty 1 - Bottrop (Computer Science, Renewable Energy Systems and Energy Management)	Prof. Dr. Jan Pawlowski Phone : +49 208 88254-810 Fax : +49 208 88254-834 jan.pawlowski@hs-ruhrwest.de
Faculty 2 - Mülheim (Business Administration)	Prof. Dr. Simone Roth Phone: +49 208 88254-380 Fax : +49 208 88254-384 simone.roth@hs-ruhrwest.de
Faculty 3 - Mülheim (Mechanical Engineering and Civil Engineering)	Prof. Dr. Felix Meckmann Phone: +49 208 88254-457 Fax : +49 208 88254-489 felix.meckmann@hs-ruhrwest.de
Faculty 4 - Mülheim (Measurement and Sensor Engineering, Mechatronics, Natural Science)	Prof. Dr. David Schepers Phone: +49 208 88254-431 Fax : +49 208 88254-454 david.schepers@hs-ruhrwest.de

Dates	
Semester Dates	Winter Semester (Semester 1): Sep 01 - Feb 28 Summer Semester (Semester 2): March 01 - Aug 31
Lecture Period: Summer Semester 2021 Winter Semester 2021/ 2022	March 29 - July 23, 2021 September 20, 2021 - February 04, 2022
Exam Period 2021	July 26 - August 13, 2021 (Summer Semester 2021) Feb 07 - Feb 25, 2022 (Winter Semester 2021/2022)
Welcome Programme Summer Semester 2021 Preferred Arrival Dates Winter Semester 2021/ 2022 Preferred Arrival Dates	 March 22 - 26 March 15 - 19 September 13 - 17 September 06 - 10
Reading Weeks	tba
Project Weeks	tba
Christmas Holidays 2021	December 23, 2021 - January 2, 2022
Easter Holidays 2021	April 02 (Good Friday) - April 05 (Easter Monday)
Other Holidays	May 1, May 13, May 24, June 3, Oct 3, Nov 1, Jan 1, Feb 28
Language of instruction	German Modules in English available: - in Business Administration: every semester - in Engineering: in the winter semester
Grading System	Scale ranges from 1,0 to 5,0 1,0 – best possible grade 5,0 – fail grade
Fees	No tuition fee Student Service Fee: € 323,38 per semester, including ticket for public transportation (valid within the federal state of NRW).
Housing/ Dorm Information	Studierendenwerk Duisburg-Essen: www.stw-edu.de Students can apply for a dorm room online
Study Guide	Nominated Students will receive a <i>Study Guide</i> with more information with their acceptance letter

Nomination Process	
<p>Nomination by home university</p>	<p><u>Nomination deadlines</u> Winter semester: April 30 Summer semester: October 31</p> <p>Please send an email to international.office@hs-ruhrwest.de with the following information on the students:</p> <p>First name, last name, gender, date of birth, field of study at home university, field of study at HRW, if different</p>
<p>Application</p>	<p><u>Application Deadlines</u> Winter semester: June 1 Summer semester: December 1</p> <p>Process:</p> <ol style="list-style-type: none"> 1. HRW application form for incoming exchange students 2. Add the following documents: <ul style="list-style-type: none"> - Learning Agreement. If home university does not provide it, HRW will use its own form - Curriculum Vitae in English or German - Copy of passport (Pages with personal dates) - Transcript of Records (in English) - Copy of Student ID from home university - If student wants to study in German: Proof of German language skills (B2 minimum) either by standardized tests (e.g. TELC) or written statement of home university. Please note that Erasmus OLS results will not be accepted. - Proof of health insurance (s. below)
<p>Health Insurance Requirements</p>	<p>European Health Insurance Card (EHIC) or forms E 128/E111 from home insurance company or Travel Health Insurance valid from date of entry to Germany until date of registration at HRW plus mandatory registration for public health insurance in Germany upon enrolment at HRW. Private insurance policies might be acceptable but need to be approved in Germany before enrolment.</p>