

# Austin Peay State University Exchange Student Fact Sheet 2021-2022



## Key Contacts

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# Application Process

**Exchange Students:** This includes J-1 Visas only.

1. **Submit an [application for admission](#).** Complete the international undergraduate application and pay the nonrefundable \$25.00 USD application fee. Priority application deadline is June 1 for fall semester and October 1 for spring semester.
2. **Submit proof of financial support.**
3. **Request a recent transcript and submit a letter of good standing from home institution.**  
<https://apsu.edu/international/international-undergraduate-admission/letterj1.pdf>
4. **Submit proof of English Language Proficiency.** Students from the following countries are not required to submit English proficiency scores:  
*Antigua, Australia, Bahamas, Belize, Botswana, British Islands, Canada, Gambia, Ghana, Ireland, Kenya, Liberia, Malawi, Namibia, New Zealand, Nigeria, South Africa, Tanzania, Uganda, United Kingdom, Zambia, and Zimbabwe.*
5. **Submit proof of immunization and medical insurance.** This can be submitted after admission.
6. **Submit copy of passport biographical page.**



# Student Visa and Passport

After receiving your DS-2019 form in the mail from our office, schedule an appointment with the American Embassy to complete your visa interview.

Be sure to bring the appropriate documentation with you including your visa application DS-2019 form, your letter of acceptance at APSU, financial statements and any other requirements.

## Orientation

All exchange students are required to attend a mandatory Exchange Student Orientation. This orientation will take place August 19, 2021 at 10:00 AM for the fall semester, and January 13, 2022 at 10:00 AM for the spring semester.

## APSU Health Requirements and Health Insurance

You should have received a Certification of Immunization Form with your welcome package. You need to complete that document and send/email it to APSU Health Services ([lucasd@apsu.edu](mailto:lucasd@apsu.edu)). The State of Tennessee requires that all students, including exchange students, entering institutions of higher education submit proof of health insurance equal to or greater than the APSU required coverage. (See health and counseling website for more details).

Students must submit proof of:

- Two MMR (measles, mumps, rubella) immunizations.
- Chicken pox immunization.
- A negative COVID-19 test or proof vaccination.
- A negative tuberculosis test from within 30 days of your arrival to the United States (BCG not acceptable), or a letter from your doctor stating that you are TB free.
- Students who are 21 and under must also have received a meningitis shot within the last 5 years. This shot can be administered at APSU Health Services once you arrive on campus, but will cost approximately \$125.

# Traveling to the USA

Be sure you email your flight itinerary to our office (flight numbers, departure and arrival times).

If you arrive on the Tuesday or Wednesday before the orientation, our office may assist you in a free airport pickup. Please contact us immediately if you would like to use this service.

If you have pre-arranged transportation and your flight information changes, be sure to notify the shuttle company and/or our office of any changes whenever possible.

Hand carry all of your important documents, including your passport, DS-2019, visa, acceptance letter, financial documents and all other supporting documents. These must be readily available for immigration officials at your port of entry.

## Bridge Program

The Office of Study Abroad and International Exchange invites you to join the Bridge Program. The Bridge Program is a peer-mentor group of both international and domestic students enrolled at APSU. It is designed to help international students explore American culture and history while teaching First Friends (domestic students) about the culture and history of their countries. Here is a link to the [Bridge Program application](#) for exchange students.



## Housing

All exchange students are required to live on-campus and need to complete ONLY STEP 1 and STEP 2 of the housing application, which will prompt you to pay a deposit. This deposit will be deducted from your housing bill or will be reimbursed to you. This will depend on the arrangement between APSU and your home institution or the exchange provider you are using. Here is a link with instructions for the [housing application](#).

## Meal Plan

Students living on campus are required to have a meal plan.

We recommend exchange students choose the U Gold plan, which includes unlimited Cafeteria Meals Access, \$200 Plus dollars/per semester, and 1 Meal Exchange/per day.

The meal plan will be uploaded to the students' APSU IDs, which will be used to pay for meals at all dining locations on campus.

Meal plans can be purchased on your APSU OneStop.



# Frequently Asked Questions about Registration

**How many hours of coursework am I required to enroll in?**

Due to your J-1 visa status, you are required to enroll in at least 12 credit hours (1 credit hour = 1 hour of class time/ week) but no more than 15 credit hours. Please check with your home institution exchange coordinator and verify the number of hours required at your home institution.

**Can I take APSU online classes?**

Due to federal regulations, you can **ONLY** take **ONE** APSU online course.

**How do I log-in to APSU One Stop and look up classes?**

Your admission packet has instructions on how to log-in to APSU One Stop. Once you have entered One Stop, you can look up classes under the “web self-services” tab. Make sure you are looking at classes for the term you will be here (fall or spring).

**Am I allowed to take any level of course?**

Students who wish to take 3000 or 4000 level coursework are often required to show proof of pre-requisite knowledge. It is possible to get a pre-requisite waived by contacting the professor teaching the course or the Study Abroad coordinator. Pre-requisite knowledge is defined as an adequate understanding of the lower-level content in that specific academic area.

**What happens if I want to change my course(s) after enrollment, but before arrival?**

If you wish to change your course(s), contact the Study Abroad Coordinator. Please keep in mind it can be quite difficult to change your course and timing is important.

**What happens if I want to change my course(s) after arrival and classes begin?**

It will still be possible to change your course schedule after the Office of Study Abroad and International Exchange deadline, but you will be responsible for requesting permits from academic departments, completing the registration process and any fees associated with late registration.

# LET'S GO PEAY!

