

## FACT SHEET 2023/2024

Institutional details			
LEGAL NAME & ADDRESS OF THE INSTITUTION	<b>Université Polytechnique Hauts-de-France (UPHF) Le Mont Houy, F 59313 Valenciennes Cedex 9</b>		
STRUCTURE	UPHF is an experimental public institution (EPE), under a specific French decree, allowing us more flexibility and adaptability to a moving higher education landscape, structured into different institutions with their legal personality. UPHF is composed of : 3 institutions: <ul style="list-style-type: none"> <li>• Institut National des Sciences Appliquées (INSA) Hauts-de-France</li> <li>• Ecole Supérieure d'Art et de Design de Valenciennes (ESAD)</li> <li>• Ecole Supérieure d'Art de Cambrai (ESAC)</li> </ul> 2 institutes: <ul style="list-style-type: none"> <li>• Institut Universitaire de Technologie (IUT)</li> <li>• Institut Société &amp; Humanités (ISH)</li> </ul>		
COUNTRY	France		
ERASMUS+ CODE	UPHF manages two Erasmus+ charters: - UPHF (Institut Sociétés & Humanités, Institut Universitaire de Technologie and four research labs): <b>F VALENCIO1</b> - INSA Hauts-de-France: <b>F VALENCI21</b>		
LOCATIONS	<table border="0"> <tr> <td><u>Valenciennes :</u> Campus « Le Mont Houy » (main campus) Campus « Les Tertiales » (city center)</td> <td><u>Cambrai :</u> Centre universitaire de Cambrai La Forêt <u>Maubeuge</u> <u>Arenberg</u></td> </tr> </table>	<u>Valenciennes :</u> Campus « Le Mont Houy » (main campus) Campus « Les Tertiales » (city center)	<u>Cambrai :</u> Centre universitaire de Cambrai La Forêt <u>Maubeuge</u> <u>Arenberg</u>
<u>Valenciennes :</u> Campus « Le Mont Houy » (main campus) Campus « Les Tertiales » (city center)	<u>Cambrai :</u> Centre universitaire de Cambrai La Forêt <u>Maubeuge</u> <u>Arenberg</u>		
INSTITUTION WEBSITE	<a href="http://www.uphf.fr">http://www.uphf.fr</a> / <a href="https://www.insa-hautsdefrance.fr/">https://www.insa-hautsdefrance.fr/</a>		
LEGAL REPRESENTATION	Pr. Abdelhakim ARTIBA, President UPHF- <a href="mailto:president@uphf.fr">president@uphf.fr</a> Mr. Armel DE LA BOURDONNAYE, Director INSA Hauts-de-France - <a href="mailto:armel.delabourdonnaye@insa-hdf.fr">armel.delabourdonnaye@insa-hdf.fr</a>		

Your main contacts	
HEAD OF THE INTERNATIONAL RELATIONS OFFICE UPHF	M. Jonathan BRINDLE - Institutional Coordinator UPHF T: +33 (0) 3 27 51 77 35 <a href="mailto:erasmus@uphf.fr">erasmus@uphf.fr</a>
HEAD OF THE INTERNATIONAL RELATIONS OFFICE INSA HdF	Mrs. Céline MORIN - Institutional Coordinator INSA HdF T: +33 (0) 3 27 51 19 64 <a href="mailto:international@insa-hdf.fr">international@insa-hdf.fr</a>
INTERNATIONAL STUDENT MOBILITY SUPPORT ADDRESS	Campus Le Mont Houy, Bâtiment Matisse Le Mont Houy, F- 59 313 VALENCIENNES CEDEX 9
INCOMING / OUTGOING STUDENTS	Ms. Tiphonie PRUVOST / Ms Marie DUCHEMIN T: +33 (0) 3 27 51 77 32 / +33 (0) 3 27 51 10 27 <a href="mailto:international_in@uphf.fr">international_in@uphf.fr</a> / <a href="mailto:international_out@uphf.fr">international_out@uphf.fr</a>
INCOMING / OUTGOING STAFF	Ms. Aurélie BAC / Mrs. Estelle LE MEUR T: +33 (0) 3 27 51 10 65 / +33 (0) 3 27 51 77 49 <a href="mailto:erasmus-staff@uphf.fr">erasmus-staff@uphf.fr</a>
INTERINSTITUTIONAL AGREEMENTS UPHF	Mrs. Estelle LE MEUR T: +33 (0) 3 27 51 77 49 <a href="mailto:erasmus@uphf.fr">erasmus@uphf.fr</a>
INTERINSTITUTIONAL AGREEMENTS INSA HdF	Ms. Karen MILLER T: +33 (0) 3 27 51 10 32 <a href="mailto:Karen.Miller@uphf.fr">Karen.Miller@uphf.fr</a>

## Recommended language skills

Type of Mobility	Subject area	Language of instruction & Recommended level *	Information
<b>Student mobility for studies</b>	All other subjects	French B1	Bachelor <a href="https://formations.uphf.fr/fr/formations.html#nav">https://formations.uphf.fr/fr/formations.html#nav</a> Master <a href="https://formations.uphf.fr/fr/formations.html#nav">https://formations.uphf.fr/fr/formations.html#nav</a>
	Master course in Transportation & Energy (entirely taught in English)	English B2	<a href="https://formations.uphf.fr/fr/formations/master-master/master-energie-parcours-international-transport-et-energie-KZZPQWOW.html">https://formations.uphf.fr/fr/formations/master-master/master-energie-parcours-international-transport-et-energie-KZZPQWOW.html</a>
	Bachelor in International Trade & Business Administration (entirely taught in English)	English B2	Contact: Ms. Faiha BERBACHE VANLATON at <a href="mailto:Faiha.vanlaton@uphf.fr">Faiha.vanlaton@uphf.fr</a> <a href="https://bachelorinternational.com/">https://bachelorinternational.com/</a>
	Bachelor in Marketing Methods (some courses are taught in English)	English B2	Contact: Ms. Fanny BOUGENIE at <a href="mailto:Fanny.Bougenies@uphf.fr">Fanny.Bougenies@uphf.fr</a>
	Short cycle in Organisational Management & Administration (some courses are taught in English)	English B2	Contact: M. Raynald VASSEUR at <a href="mailto:Raynald.Vasseur@uphf.fr">Raynald.Vasseur@uphf.fr</a> <a href="https://formations.uphf.fr/fr/formations/bachelor-universitaire-de-technologie-but/but-gestion-des-entreprises-et-des-administrations-LO2KCF5P.html">https://formations.uphf.fr/fr/formations/bachelor-universitaire-de-technologie-but/but-gestion-des-entreprises-et-des-administrations-LO2KCF5P.html</a>
	English department (some courses are taught in English)	English B2	<a href="https://formations.uphf.fr/fr/formations.html#nav">https://formations.uphf.fr/fr/formations.html#nav</a>
<b>Staff mobility for teaching</b>	Depending on the subjects detailed above	French B2 English B2	<a href="http://www.uphf.fr/incoming-staff-erasmus-program">http://www.uphf.fr/incoming-staff-erasmus-program</a>

## Nomination and application deadlines & process

Term	Nomination deadline	Application deadline	Response
<b>Autumn term</b> (starting in September)	Until 15 <sup>th</sup> of May	Until 31 <sup>st</sup> of May	Within the 15 days after application
<b>Spring term</b> (starting in January)	Until 1st of November	Until 15th of November	Within the 15 days after application

**Official nominations** of selected students have to be sent:

- through the EWP network if e-nominations are possible at your institution
- via email to [international\\_in@uphf.fr](mailto:international_in@uphf.fr) with the following information:
  - Student's last and first name, Gender,
  - Study level (diploma and type),
  - Field of study in the home university,
  - Wished [training at UPHF or INSA](#) or ISCED code,
  - Language of instruction (French or English)
  - E-mail address

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Students will receive an e-mail after nomination including the **application procedure**. Following elements will be asked:

- The [UPHF Application Form](#) completed
- Copy of university exam results of the last two years
- Certificate of student registration at home institution
- Proof of level of French
- Photocopy of a valid passport if students require a visa for their studies or ID card
- Learning agreement signed (excepted if OLA used)

## Administrative Contact for the OLA and LA

International Relations Office International Student Mobility Unit <a href="mailto:international_in@uphf.fr">international_in@uphf.fr</a> 00.33.3.27.51.77.32/10.27	Université Polytechnique Hauts-de-France International Relations Office Le Mont Houy Matisse Building 59313 Valenciennes Cedex 9
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## Responsible person for learning agreement's and OLA's signature

Component	Field of study	Contact
Institut National des Sciences Appliquées Hauts-de-France (INSA)	71- Engineering 211- Audio-visual techniques and media production 61- Information and Communication Technologies (ICTs) 1014- Sports 541- Mathematics 51- Biological and related sciences	Mrs Céline MORIN Institutional Coordinator INSA HdF <a href="mailto:international@insa-hdf.fr">international@insa-hdf.fr</a>
Institut Sociétés et Humanités (ISH)	41- Business and administration 20- Arts and Humanities 21- Arts 22- Humanities (except languages) 23- Languages 232- Literature and linguistics 311- Economics 42- Law	Frédéric ATTAL Director of the ISH <a href="mailto:frederic.attal@uphf.fr">frederic.attal@uphf.fr</a>
Institut Universitaire de Technologie (IUT)	41- Business and administration 71- Engineering	Isabelle Massa-Turpin Director of the IUT <a href="mailto:isabelle.massa-turpin@uphf.fr">isabelle.massa-turpin@uphf.fr</a>
CERAMATHS Laboratory	Ceramic Materials and Mathematics Laboratory	Further information: <a href="https://www.uphf.fr/ceramaths">https://www.uphf.fr/ceramaths</a>
IEMN - UMR CNRS 8520 Laboratory	Micro and nanotechnologies Laboratory	Further information: <a href="https://www.uphf.fr/iemn">https://www.uphf.fr/iemn</a>
LAMIH – UMR CNRS 8201 Laboratory	sustainable transport and human mobility Laboratory	Further information: <a href="https://www.uphf.fr/lamih">https://www.uphf.fr/lamih</a>
LARSH Laboratory	Societies and Humanities	Further information: <a href="https://www.uphf.fr/larsh">https://www.uphf.fr/larsh</a>

## Academic Calendar

From September 5<sup>th</sup> 2023, to June 30<sup>st</sup> 2024

The academic year is divided into two semesters:

\***Autumn semester** from September to December or January (depending on the faculty).

\***Spring semester** from January to May or June (depending on the faculty) including the teaching and examination periods.

**Each faculty determines its own teaching and examination periods.**

## Integration and welcome days

International exchange students are strongly recommended to attend the free of charge **Integration Seminar** taking place at the end of August (for winter semester and full year) and at the beginning of January (for spring semester).

Program of these integration days: registration, practical information, meetings with students and faculties representatives, discovery of Valenciennes city center and UPHF campus sites, integration activities.

In addition to integration days, the International Office organizes three free of charge cultural and sport activities per semester.

## Other Information

<b>FEES</b>	For international exchange students: no fees for tuition, registration, examination and access to facilities such as laboratories, libraries or language centers. For double degree or degree students <b>only</b> : CVEC fees of 95€ (for 2022/23)
<b>ACCOMMODATION</b>	Accommodation available for international students at 4 halls of residence. Prices wave from 207€ up to 575€* (for 2021/22) per month depending on the size and the equipment of the room. The application for accommodation is included in the UPHF application form.
<b>HEALTH SYSTEM</b>	The EEA members are covered by their European Health Insurance Card. However, for non EEA members, it is compulsory to be affiliated with the "Caisse primaire d'assurance maladie" (social health security scheme for students) in France. Link: <a href="https://www.ameli.fr/assure/english-pages">https://www.ameli.fr/assure/english-pages</a>
<b>LANGUAGE SUPPORT</b>	<b>During the year:</b> French courses are offered (free of charge) by UPHF during the whole academic year (intermediate and advanced levels). Classes start in September.

[Check the video of our incoming students on Youtube,](#)  
[And our website for Students coming from partner institutions](#)