**“Internship at Ca' Foscari University of Venice International Welcome Desk”**

This is just to inform you that our International Welcome Desk (part of the International Relations Office) would like to welcome international students as trainees in our office.

The internship period should begin from March 2015 onwards. It should last 3 or 6 months.

Unfortunely our University cannot offer any benefit to these students. That is why we would like them to be selected as Erasmus Placement or similar.

However, we can help them in finding accommodation, thanks to our Housing Office.

We can also offer them different welcome activities, thanks to our students' associations.

Requirements are:

- English level B2 min. - compulsory

- Italian level B2 min. - compulsory

- other languages - appreciated

- Master Degree in International Relations and/or Educational Studies - appreciated

- flexibility, open-minded mood

- ready to work in a multicultural environment.

Activities/Training programme:

- welcoming new international students

- preparing promotional material of the university

- support for bureaucratic procedures for international students (visa, permit of stay, Buddy programmes etc.)

- support for international events

- other.

Hope your students will be glad to get this opportunity!

If they are interested, they just have to send me their cv.

Mail: elisa.gamba@unive.it

[www.unive.it/international](http://www.unive.it/international)
[www.facebook.com/internationalcafoscari](http://www.facebook.com/internationalcafoscari)
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Please do not hesitate to contact me for any further information you may need.

Best regards from Venice