

# University of Minho

## Mobility Application Procedures and Deadlines

International students wishing to participate in a period of exchange/mobility at the University of Minho should follow the steps mentioned below:

### **MOBILITY FOR STUDIES:**

STEP 1: Create an account by starting your registration at <https://uminho.moveonfr.com/locallogin/64b8f5cba0183bbd72072815/eng>

STEP 2: After account activation, the student can start the online application by logging in with the credentials created in step 1 at <https://uminho.moveonfr.com/form/64b8f5cba0183bbd72072815/eng>

STEP 3: After login, the student will access the application portal, where the open procedures and applications will display. The student can then begin the application process by hitting “Start” for “Application for Incoming Students”.

STEP 4: Students should read all instructions carefully, fill out all the sections/information requested, and upload all the mandatory documents to the application form.

### **MANDATORY DOCUMENTS TO BE UPLOADED:**

Please, consider that all documents must have good quality.

- **Learning Agreement for Studies**, which needs to be signed and dated by the student and home institution:
  - if the mobility is framed by the **Erasmus+ Programme**, it is mandatory to use the **Online Learning Agreement (OLA)** (pdf format) > [instructions to create the OLA](#)
  - in case the mobility is framed by other type of programme, the [template made available by UMinho](#) or Home Institution is accepted (pdf format)
- **Scan of ID card/Passport** (pdf format)
- **Home Academic Transcript of Records** (pdf format)
- **Photo** [formal, to be used on identification card] (jpeg format)

#### **NOMINATION DEADLINES:**

- from the **1st of March to the 30th of April** (for students being nominated for the first semester and the whole year)
- from the **1st of September to the 30th of September** (for students being nominated for the second semester)

Students nomination performed by e-mail to the address: [incoming@usai.uminho.pt](mailto:incoming@usai.uminho.pt)

#### **APPLICATION DEADLINES:**

- from the **1st of March to the 15th of May** (for students applying for the first semester and the whole year)
- from the **1st of September to the 15th of October** (for students applying for the second semester)

Students application performed exclusively by online application form.